

Minutes
West Rutland Selectman Meeting
Monday, March 9th, 2020

Present: John Harvey, Bill Kulig, Chet Brown, Jayne Pratt and Nick Notte

Others Present: Mary Ann Goulette, Mike Moser, Joe Skaza, DeeDee Skaza, Mary Reczek, Dan Pratt, Marcia Pierce and Phil Gawet.

Call to Order: The meeting was called to order at 6:00pm by John with the pledge of allegiance.

Agenda Approval: Motion by Chet seconded by Bill to approve the agenda as presented. Motion approved unanimously.

Organization of the Board:

Election of officers:

- Selectboard Chair - Bill made a motion to nominate John Harvey as Selectboard chair, seconded by Nick. Motion approved.
- Vice Chair – Chet made a motion to nominate Nick Notte as vice chair seconded by Bill. Motion approved.
- Secretary – Nick made the motion to nominate Chet Brown as secretary seconded by Bill. Motion approved.

Selectboard Rules of Procedure: Chet made the motion to adopt the selectboard rules of procedure as presented. Jayne seconded. Motion approved.

Conflict of Interest Policy – Mary Ann updated the policy according to VLCT’s model, includes an enforcement component. Motion by Chet seconded by Bill to adopt the conflict of interest policy as presented. Motion approved.

Minutes Approval: Chet made a motion to approve the minutes from February 10, 2020 meeting. Jayne seconded. Motion approved.

Public Concerns: Joe Skaza would like to thank the Town and especially the Selectboard for the Town Report dedication. He is honored for such a recognition. He would also like to thank Nick Notte for contacting the Governor’s office for the resolution. Mary Ann also mentioned Representative Burditt has arranged a proclamation to be read at the House of Representatives. Joe will attend in the next several weeks.

Mike Moser – sign needs to be fixed at the bottom of Clarendon Avenue. Shopping carts at lot across from Mary’s Café.

Discussion Items:

- a) **WWI Memorial** – Base on several requests from the community, the group that arranged the WWII memorial has been looking into resurrecting the WWI memorial.

Mary Reczek said their group did research and found a Rutland Herald article indicating that Vermont Marble gifted the marble to the American Legion and the Town appointed a committee to install. We are not sure who is the owner as of today. Dan Pratt spoke about design alternatives. Will need \$85,000 for a new monument with white granite. Another alternative is to adhere bronze plaques to the existing monument which will cost approximately \$25,000. Phil Gawet offered to prep the stone so the plaques could adhere. The group has a list of the 260 names from the WWI, Civil and Spanish American War. The group does not have enough interest to pursue the project but gave all the information to the Town. Perhaps Mary Ann can find a grant to fund the project. The monument's anniversary will be one hundred years in 2026.

- b) **Sanctuary Town** – No action taken.
- c) **Town Manager Report** - Mary Ann is working on emergency plan related to the coronavirus. Waiting for security camera proposals for the Town Hall. Installing new software for the water meters.

Action Items:

- A) **Appoint Town Officials:** All appointments are one year unless noted.
 - First Constable – Motion by Chet seconded by Bill to appoint Rutland County Sheriff as First Constable. Motion approved.
 - Town Service Officer – Motion by Bill seconded by Nick to appoint Mike Moser as Town Service Officer. Motion approved.
 - Zoning Administrator – Motion made by Chet seconded by Bill to appoint Jeff Biasuzzi as zoning administrator for 3 years. Motion approved.
 - Tree Warden – Motion made by Nick seconded by Bill to appoint Denis Lincoln as Tree Warden. Motion approved.
 - Rutland Regional Planning Commissioner – Motion made by Chet seconded by Bill to appoint Leona Minard as Rutland Regional Planning Commissioner with Denis Lincoln as alternate. Motion approved.
 - Rutland Regional Transportation Council Representative – motion by Nick seconded by Bill to appoint Sean Barrows as TAC representative. Motion approved. Motion by Bill seconded by Chet to appoint Mary Ann Goulette as TAC alternate. Motion approved.
 - Rutland County Solid Waste District Representative – Motion made by Nick seconded by Bill to appoint Chet Brown as Rutland County Solid Waste District Representative. Motion approved. Motion made by Bill seconded by Chet to appoint John Harvey as Rutland County Solid Waste District Alternate Representative. Motion approved.
 - Development Review Board – Motion made by Chet seconded by Bill to appoint Mike Moser on Development Review Board for a 3-year term. Motion approved.
 - Planning Commission – Motion made by Nick seconded by Bill to appoint Sean Barrows to finish David O'Rourke's term ending in 2022 on the Planning Commission. Motion approved.

- B) **Liquor License – Walgreen's #18278** – Motion made by Nick seconded by Chet to approve the liquor license for Walgreen's #18278. Motion approved.

- C) Coin Drop Request** – Motion made by Chet seconded by Nick to approved the American Legion Auxiliary’s request to hold a coin drop on June 13th, 2020. Motion approved.
- D) Clark Hill Town Forest Management Plan** – The Town Forester presented it last meeting and incorporated the changes that we agreed upon. Motion by Bill seconded by Nick to approve the Clark Hill Town Forest Management Plan as presented. Motion approved.
- E) MVP HRA Plan Certificate of Resolution** - Motion made by Chet seconded by Bill to approve the resolution for the MVP HRA Plan. Motion approved.
- F) Rosen & Berger Certificate of Salvage Yard** – The certificate is good for 5 years and is not yet expired but the owner wants to get all certificates on the same schedule. Motion made by Nick seconded by Bill to approve the Certificate of Salvage Yard for Rosen & Berger for five years. Motion approved.
- G) Award Sidewalk Bid** – Mary Ann stated we received only one bid but it is within our engineer’s estimate. Mary Ann reviewed the original grant amount of \$821,000 and what we have spent thus far \$58,862 plus the resident engineer contract \$67,562. We have \$687,892 left for construction. We pulled Thrall and the Ross project out of the base bid in case we didn’t have enough money. Mary Ann’s recommendation is to do the base bid of \$575,382 at plus Ross Street \$85,494. Motion made by Bill seconded by Chet to award the base bid of \$575,382 and Ross Street \$85,494 to Weaver Excavating. Motion approved.
- H) Award Resident Engineer** - Motion made by Bill seconded by Chet to award the resident engineer contract to GPI not to exceed \$74,244. Motion approved.

Board Member Concerns:

Jayne – need to send zoning to Route 4 and Whipple Hollow for junk ordinance violations.
Chet – will attend a hemp workshop
Bill – Would like to place salt on the baseball field to keep weed under control. Mary Ann said it is our drinking water protection area. Discussion on the river bank repair at the rec area, Mary Ann said its slated for the spring. Discussion on egg hunt and planting wild flowers at the parking lot. Would like a plan to repair Boardman Hill.

Approved Orders: The board approved the pay orders.

Executive Session: Motion made by Chet seconded by Nick to enter executive session at 7:18pm for legal. Motion made by Chet seconded by Nick to exit executive session at 7:38pm. Motion made by Chet seconded by Bill to appoint Nick Notte as the representative for the Selectboard with Chet Brown as alternate in the tax appeal discussions with Velco. Motion approved unanimously.

Adjournment: Nick made a motion to adjourn the meeting at 7:39 pm and Chet seconded. Motion approved.

Respectfully submitted,
Mary Ann Goulette

