

DRAFT

**Town of West Rutland Development Review Board (DRB) Meeting Minutes
October 16, 2019 - 7:00 pm - at Town Offices, 35 Marble St., W. Rutland**

DRB Members present: Mike Moser, Denis Lincoln, Deb Higgins

Members Absent: Jim Mumford, Tim Ponto

Also Present: Jeffrey Biasuzzi (Zoning Administrator (ZA & Recorder), Joseph & Mary Jane Skaza

Call to Order: Chairman M. Moser called the Meeting to order at 7:07 pm, and led the reciting of the Pledge of Allegiance. The Meeting was not digitally recorded.

Agenda: M. Moser requested a MOTION to accept the Meeting agenda. D. Lincoln made the MOTION to accept the Agenda; all approved, and MOTION passed.

Minutes: M. Moser asked for a MOTION to approve the Minutes of September 18, 2019. D. Lincoln Moved to approve the Minutes as written. All approved and Motion passed.

Public Concerns and Input: J. Skaza asked about occupancy of the Yvonne Traverse property at 36 Mead Street. He expressed concern and displeasure that the drainage swale that received water from the northern road culvert had not been cleaned, ditched and rip-rapped, as discussed in the Public Hearing for application #19-12. The Skazas were concerned that the existing condition of the swale could not adequately direct water to the existing ditches (that are northeast of the Traverse parcel) and negatively impact his house and yard.

J. Biasuzzi stated that the Owner had provided the required documentation for a Certificate of Occupancy, which was granted on 10/10/ 19. This was after a site visit by the ZA and the Town Highway Foreman. There was disagreement between Biasuzzi & Skaza on whether the testimony stated that the entire drainage was to have been cleaned and ditched, or just the area of the culvert discharge.

There was agreement to meet the Skazas on the Traverse property within a few days, to review and identify the area of concern; in order to work towards a resolution.

Discuss Miscellaneous & Other Business:

There was no RRPC information to report

The ZA reported on the cleanup efforts by S J Wilk Properties to at 668 Rutland Road. Two box trailers, a truck cap and some miscellaneous junk was still on the property and not in compliance with Permit #18-06. Walgreens had applied for a permit for the storage container in their parking lot. The ZA had written to Jiffy-Mart owners about the unpermitted fence on their property.

Next Meeting of the DRB: The Board decided to meet on November 20, 19.2019, at 7:00 pm, at Town Office.

Adjournment: D. Higgins made the Motion to conclude the Special Meeting. All approved and the Meeting adjourned at 8:10 pm.

Respectfully submitted by J. Biasuzzi

Approved: _____