

**Minutes
West Rutland Selectman Meeting
Monday, August 19th, 2019**

Present: John Harvey, Bill Kulig, Chet Brown, Jayne Pratt and Nick Notte

Others Present: Mary Ann Goulette, Sarah Gecha

Call to Order: The meeting was called to order at 6:00pm by John with the pledge of allegiance.

Agenda Approval: Motion by Chet seconded by Bill to approve the agenda with the following changes: Under Action Items: Add e. Authorize Town Manager to sign the Triland Solar Net Metering Contract upon legal review. Add f: Appoint Steve Czachor as Town Forest Fire Warden. Motion approved.

Minutes from Previous Meeting: Chet made a motion to approve the minutes as submitted Bill seconded.

Public Concerns: none

Action Items:

- a. Award Fuel Bids** – Mary Ann presented a spreadsheet indicating the prices received from Vendors. She recommends these awards based on the lowest price and references. Irving for propane at \$1.033 fixed; Sam’s U-Save Fuel for oil at \$2.25 fixed and diesel at \$2.30 fixed. Chet made a motion to award the propane bid to Irving at \$1.033; the oil bid at \$2.25 to Sam’s U Save Fuel and the diesel bid at \$2.30 to Sam’s U Save Fuel. Seconded by Bill. Motion approved.
- b. Retain Counsel for Tax Appeals:** – Sansoucy will be present at the tax appeals and recommends we contract a lawyer to represent the Town. Chet made a motion to engage the firm of Donahue, Tucker and Ciandella, PLLC to represent the Town for potential tax appeals. Bill seconded. Motion approved.
- c. Appoint new member to Quarry Valley School Board** – Based on the resignation of Elizabeth Coltey a new member must be appointed to represent West Rutland. Chet made a motion to appoint Sarah Gecha as new board member to Quarry Valley School Board with her term ending in March. Seconded by Nick. Motion approved.
- d. Access Permit** – Yvonne Traverse submitted an access permit for a new residence. Motion made by Chet seconded by Bill to approve the access permit at 32 Mead Street. Motion approved.
- e. Solar Net Meter Contract** – we are still waiting for the lawyer’s review of the contract. Motion made by Chet to authorize the town manager to sign the net metering contract with Triland after legal counsel has reviewed. Seconded by Bill. Motion approved.
- f. Appoint Vermont Town Forest Fire Warden** – Motion made by Chet seconded by Bill to reappoint Steve Czachor for a 5-year term ending June 30, 2024. Motion approved.

Discussion Items:

- a. **Draft Audit Report** – Sullivan and Powers finally returned to finish last year’s audit and they have started next years. There were some problems with reconciling the accounts due to the timing of month end. Everything is fixed moving forward. The fund balance is healthy at \$357,898.
- b. **Town Manager’s Report:**
 - a. Clark Hill Town Forest Management Plan – a new state forester has been assigned to Rutland County, Kyle Mason. He will do a site visit next month and begin working on our plan. He asked us to complete a questionnaire to get a sense of the Town’s priorities.
 - b. FEMA update – there will be an inspection visit next week at Dewey. We will then develop a RFP to begin engineering and design.
 - c. Block party – September 14th 4:00-9:00pm

Board Member Concerns:

Chet – Have we heard anything on the complaints on Westside Solar? No Mary Ann will follow up with Jeff.

Bill – Suggested rubber mats at the swing set at the recreation area. Do we have a permit to work in the river? Need to take the big tree down near playground and install speed bumps. Should we add cameras to the recreation building? We do have an alarm system.

Nick – the hedge row on Thrall is growing over the road. Mary Ann will ask them to trim it.

Approved Orders: The board approved the pay orders.

Adjournment: Nick made a motion to adjourn the meeting at 5:33pm and Chet seconded. Motion approved.

Respectfully submitted,
Mary Ann Goulette