

**Minutes
West Rutland Selectman Meeting
Monday, September 9th, 2019**

Present: John Harvey, Bill Kulig, Chet Brown, Jayne Pratt and Nick Notte

Others Present: Mary Ann Goulette, Joe Skaza, Tom Lacz, Michael Skaza, Lori Lyons, Mike Moser and Theresa Amelang

Call to Order: The meeting was called to order at 6:00pm by John with the pledge of allegiance.

Agenda Approval: Motion by Chet seconded by Bill to approve the agenda as presented. Motion approved.

Minutes from Previous Meeting: Chet made a motion to approve the minutes as submitted Bill seconded. Motion approved.

Public Concerns: Theresa Amelang is concerned on the speeding and large truck traffic on Dewey Avenue. The speed limit is 35 but many people go 40,45 or more. Mary Ann will speak with the sheriff on additional patrol.

Action Items:

- a. Adopt Fire Department Standard Operating Guidelines:** – Michael Skaza briefed the Selectboard on the need for new guidelines since the previous bylaws were over 20 years old. Michael read through each section headings, the employee handbook section is from the Town's personnel policy. The officer structure has changed to include a captain and lieutenant. Mary Ann and VLCT legal reviewed the document and made minor changes. A motion was made by Bill seconded by Nick to adopt the West Rutland Fire Department Standard Operating Guidelines effective October 1, 2019. Motion approved.
- b. Designate Town Fair Voting Delegate:** – Motion made by Chet seconded by Nick to appoint Mary Ann as Town Fair voting delegate for the VLCT annual meeting. Motion approved.
- c. Set Water & Sewer Rate** – We are still compiling the water readings but based on our audit report, preliminary numbers and a number of new connections all accounts are healthy. Mary Ann suggested no increase in the base and bond rates. An average homeowner pays \$393.50 plus meter charges every six months. Nick made a motion to keep the water and sewer at the same semi-annual rates: water base at \$105, water bond \$99.50 and sewer fixed at \$189. Seconded by Bill. Motion approved.
- d. Water and Sewer Connection: Traverse** – Yvonne Traverse submitted a water and sewer connection for her new home at 32 Mead Street. Fabian is doing the work and the fees have been paid. Motion made by Bill seconded by Jayne to approve the water and sewer connection for Traverse at 32 Mead Street. Motion approved.
- e. Review Zoning Fee Structure** – Jeff suggested since the legislature recently increased the clerk's recording fees this might be a good time to adjust our zoning fees. They

haven't been changed in 15+ years. He would also like to eliminate the 2 cents/sq. ft construction fee for residential projects since it can be confusing and just add a \$5.00 flat fee. Motion made by Chet to approve the new zoning fee structure (attached to these minutes) Seconded by Bill. Motion approved.

Discussion Items:

a. Town Manager's Report:

- a. Dewey Avenue update – FEMA inspected the area and gave us the green light to do a temporary fix. It will take us 2-3 days. We fixed the culvert at Hansen since most of the traffic will likely travel on Hansen.
- b. Block party – September 14th 4:00-9:00pm

Board Member Concerns:

Chet – Poljacik on Tower Lane questioned fixing her driveway culvert. Markowski installed it with the water line project close to 20 years ago. Mary Ann said the policy was changed at least 15 years ago and the Town does not fix driveway culverts.

Bill – Are we getting a generator for Elm Street? Yes, Ed is getting us pricing. Discussed the permit for work in the river at the recreation area so we can stabilize the bank. Needs to be completed end of 2020. Bill would like to see how many hours it took our crew to paint the crosswalks. He would also like us to price out the thermal paint for next year.

Jayne – speeding on Old Town Farm Road.

Nick – speeding on Pleasant Street.

John – spoke with sheriffs department, they are working on the young trouble makers in town.

Approved Orders: The board approved the pay orders.

Adjournment: Nick made a motion to adjourn the meeting at 7:06pm and Chet seconded. Motion approved.

Respectfully submitted,
Mary Ann Goulette