

**West Rutland Planning Commission (PC) Meeting Minutes**  
**April 7, 2021 6:30pm Town Offices, 35 Marble St.**

**Members Present:** Denis Lincoln (Chair), Leona Minard, Michael Brzoza, Sean Barrows

**Others Present:** Jeffrey Biasuzzi (Alternate & Recorder)

**Call to Order:** D. Lincoln called the Meeting to Order at 6:05 pm. It was not electronically recorded. The Chairman led the reciting of the Pledge of Allegiance.

**Agenda:** D. Lincoln requested a Motion to accept the draft agenda. L. Minard so Moved, M. Brzoza seconded, all approved and Motion passed.

**Adoption of Minutes:** D. Lincoln made a Motion to accept the draft Minutes of the 3/3/21 Meeting. M. Brzoza seconded, all approved and Motion passed.

**Public Comments/Input:** No public in attendance; no input submitted.

**Appointment of Officers:**

*Vice Chair position:* L. Minard nominated S. Barrow to serve as Vice Chair, which he declined. M. Brzoza offered to serve a Vice Chair, S. Barrows seconded the appointment; all approved.

*Chair position:* L. Minard nominated D. Lincoln for Chair; and he accepted the nomination. All approved.

*Town Representatives to Rutland Regional Planning Commission:* L. Minard volunteered to continue serving as primary representative. D. Lincoln volunteered to serve as alternate representative.

**Meeting Schedule:** All members were in agreement to hold the regular PC meeting on the first Monday of each month; starting at 6:30 pm.

**Meeting Procedures & Conflict of Interest Policy:** J. Biasuzzi is to ask the Town Manager for any existing policies in place.

**Review of Zoning Regulations:**

The existing Certificate of Occupancy language (Section 1107) was discussed further. The Zoning Administrator has suggested that C.O.'s only be mandatory for new residential housing and commercial projects (exempting sheds, decks, and other minor accessory structures. No consensus was reached and Section 1107 stays unchanged.

Continuing on a draft (Farm) Animal regulation, D. Lincoln submitted a research paper on having chickens in an urban setting. He is still seeking guidance on other types of animals. There was no decision on if Animal Control rules should be a "free-standing" ordinance, instead of a Zoning regulation. It was agreed was agreed in the March meeting to draft language, to then discuss with the Town Manager and Select Board on how proceed with adoption of this regulatory subject.

**Other and Miscellaneous Business:** J. Biasuzzi discussed the potential issue of the Town Plan expiring in March, if it is still on the five (5) year renewal cycle. Ed. Bove of the RRPC to attend the May meeting to discuss update work necessary.

**Meeting Schedule:** The next scheduled P.C. meeting is for **Wednesday May 5, 2021, at new regular time of 6:30 pm** at Town Office.

**Adjournment:**

D. Lincoln Moved to conclude the Meeting, M. Brzoza seconded, all approved and the Meeting adjourned at 8:40 pm

Respectfully submitted by J. Biasuzzi

Approved: \_\_\_\_\_