

DRAFT

**West Rutland Planning Commission (PC) Special Meeting Minutes  
April 18, 2022 6:30 pm Town Offices, 35 Marble St.**

**Call to Order:**

**Members Present:** D. Lincoln (Chair), Michael Brzoza (Vice-Chair), Leona Minard, Sean Barrows  
**Also Present:** Jeffrey Biasuzzi (as ZA & Recorder). The meeting offered Zoom remote participation, no attendees.

Chair D. Lincoln called the Meeting to Order at 6:45 pm, and led the reciting of the Pledge of Allegiance. The Meeting was not electronically recorded.

**Agenda:**

M. Brzoza made a Motion to accept the draft agenda. Sean Barrows seconded, all approved, and Motion passed.

**Approval of Minutes:**

Sean Barrows made a Motion to approve the 4/6/2022 meeting minutes. Michael Brzoza seconded, all approved and Motion passed.

**Open Meeting for Public Input:** There was no public input.

**Review of proposed amendments to Zoning Regulations:**

J. Biasuzzi introduced typo corrections and amended language to Sections 1107 & 1304, as outlined in the 4/6/22 Meeting Minutes. This included a draft Certificate of Occupancy Request form.

D. Lincoln made a Motion to accept the amendments and draft C.O. Request form (to be in zoning rules as an Attachment "D"). S. Barrows seconded, all approved and Motion passed.

J. Biasuzzi discussed his recommendation for minor changes to several Definitions. He proposed adding the Water Source Protection Map to the regulations as an Attachment.

J. Biasuzzi proposed adding a condition in Section 1104 (Zoning Applications, Permits, Issuance) that states, "6. No Zoning application shall be approved if the Property Owner has an open or unresolved formal Notice of Zoning Violation on record for the same property." He will check with VLCT for assurance this is enforceable under VT statute.

J. Biasuzzi requested all Commissioners review the details of Article III (Table of Uses) and Article V (Setbacks, etc.) for errors or improvements.

**Other & Miscellaneous Business:** there was no discussion.

**Meeting Schedule:**

The next regular Meeting of the PC will be Wednesday May 4<sup>th</sup>, 2022, at 6:30 pm, in Town Office Conference Room.

The initial Public Hearing to present & discuss the proposed Zoning (with Map) and Flood Hazard Area rules, providing the Hearing can be warned in time, will be on Thursday May 12, 2022. Starting at 6:30 pm, in the Town Office Auditorium (3<sup>rd</sup> floor).

**Adjournment:**

S. Barrows Moved to conclude the Meeting; M. Brzoza seconded, All approved and the Meeting adjourned at 7:35 pm.

Respectfully submitted by J. Biasuzzi

Approved: \_\_\_\_\_