

**Minutes
West Rutland Selectboard Meeting
Tuesday, October 10th, 2023
6:00 pm**

Present: John Harvey, John Center, Dick Daley and Chet Brown

Others Present: Mary Ann Goulette, Mike Moser, Drew Moser, Mark Shea and Brianna Franzoni.

Call to Order: The meeting was called to order at 6:00 pm by John Harvey with the pledge of allegiance.

Agenda Approval: Motion made by Chet seconded by John Center to approve the agenda as presented. Motion approved.

Minutes Approval: Motion made by John Center seconded by Dick to approve the minutes of the meeting of September 11th, 2023. Motion approved.

Public Concerns: Mike Moser indicated there is drag racing in the Westway parking lot late at night.

Discussion Items:

- a) **Rutland County Solid Waste 2023 Outreach Project closeout meeting and findings** – Mark Shea and Brianna Franzoni from RCSW started the program in April to increase recycling and composting rates using outreach and education community engagements. Mailers were sent to all residents to explain the project and invite participants to an online survey which measured their recycling knowledge, directed them to watch an educational webinar and participate in a post survey. West Rutland had a 16% participation rate and overall, most had a good understanding on recycling, composting and hazardous waste. RCSW will continue to reach out to residents and offer free incentives to increase participation.
- b) **Town Manager Report-**
 - a. Dog Problem on Smith Street – a resident has been issued multiple tickets because of dog barking. The owners have left the dog for consecutive days.
 - b. We received a safety grant to remove trees overhanging the road near curves on Pleasant Street and Whipple Hollow.
 - c. We received the legal documents from the lawyer to acquire the Rutland Town Fire District. Our expected date for the transition is July 1, 2024.
 - d. Crack sealing is scheduled for this week and striping on Pleasant Street hopefully in the next several weeks.

Action Items:

- a) **TA65 Request for Reimbursement** – We are requesting \$200,000 grant reimbursement

for the paving of Whipple Hollow Road. The total costs were \$256,973 and required a 20% match of \$51,395. Motion made by Chet and seconded by John Center to sign the TA 65 as presented.

- b) **Fire Station Snow Removal Contract** – John Center recused himself from the discussion. Fabian's offers an annual snow removal proposal up to 3-year for snow removal for the fire station. The price is \$2,340 annually for plowing, salting and shoveling in front of main doors. Motion made by Chet seconded by Dick to approve Fabian's snow removal contract for 3 years. Motion approved.
- c) **Otter Creek Engineering Proposal for Pressure Reducing Valve** – The proposal is for design and permitting for the pressure reducing valve needed to take over the Rutland Town fire district. The price is \$6,500 and will be split with the fire district. Motion made by Chet seconded by John Center to sign the Otter Creek Engineering proposal for \$6,500 to be split with the Rutland Town fire district. Motion approved.
- d) **Consider Audit Proposal** – The proposal is \$22,400 which is a \$1,000 more than last year. Mary Ann suggested we try to bid it out next year. Motion made by John Center seconded by Chet to approve the audit proposal from Sullivan and Powers for \$22,400. Motion approved.

Board Member Concerns:

Dick – thank you to Sean for resolving the Bob Carroll stormwater issue.

John – can the State remove the downed trees in the right of way near the Westway Mall? It looks unwelcoming.

Executive Session: Motion made John Center seconded by Chet to enter executive session for legal at 6:50pm. Motion made by Chet seconded by John Center to exit executive session at 7:15pm. Mary Ann to send a certified letter to owners for the zoning violation at 416 Main Street.

Adjournment: Dick made a motion to adjourn the meeting at 7:16pm and Chet seconded. Motion approved.

Respectfully submitted,
Mary Ann Goulette