

draft
West Rutland Planning Commission (PC) Meeting Minutes
November 15, 2023 6:00pm Town Offices, 35 Marble St.

Members Present: Sean Barrows (Chair), Michael Brzoza (Vice-Chair), Leona Minard, Jim Flint

Also Present: Jeffrey Biasuzzi (as P.C. Alternate & Recorder and Zoning Administrator); Logan Solomon (Planner; RRPC)

Call to Order: Chair S. Barrows called the Meeting to Order at 6:10 pm, and led the reciting of the Pledge of Allegiance. The Meeting was not electronically recorded.

Agenda:

S. Barrows requested Motion to approve the proposed Agenda. M. Brzoza Moved to approve the Agenda. J. Flint seconded, all approved, and Motion passed.

Approval of Minutes:

The Sept 6, 2023 Meeting Minutes were reviewed. L. Minard made a Motion to approve the Minutes as written. M. Brzoza seconded, all approved, and Motion passed.

Open Meeting to Public Input.

There was no Public in attendance nor written input.

Initiate Updates to Town Plan (TP):

Logan Solomon, a Regional Planning Commission staff member that has been assisting several towns with Town Plan updates, was introduced. He kindly provided updated demographics (requested by ZA on short notice) from 2020 Census. He discussed TP deadlines and his thoughts on how the current TP could be updated as quickly as possible.

Logan also noted the current 11 maps could be reduced to the current Zoning Map (approved 12/9/2023), a Future Land Use Map, a Transportation Map, a Community Facilities Map. J. Biasuzzi noted the Flood Hazard Area Map (with River Corridors) and a separate Source Water Protection Zone Overlay Map (currently combined on one black & white map) should be developed (preferably in color).

J. Flint discussed how difficult the Town's current Word version of the TP was to use. He also suggested changing the TP's format, condensing the overall content. Each required Category should be limited to only 1-2 Goals and 3-4 Actions for implementation.

a. For Example: Under Natural Resources, combine (current) Goals 1, 2, & 3 into single objective; combine Goals 4 & 5 and eliminate reference to man-made structures as a second objective.

To further clarify the TP, the outline for the Table of Contents was reorganized.

Next Meeting Date:

The Members agreed to hold a Special Meeting on Wednesday at 6:00 pm Nov. 29, 2023 at Town Office.

Adjournment:

M. Brzoza made a Motion to conclude the Meeting. L. Minard seconded, All approved and the Meeting adjourned at 8:15 pm.

Respectfully submitted by J. Biasuzzi

Approved: _____