

draft  
**West Rutland Planning Commission (PC) Special Meeting Minutes**  
**November 29, 2023    6:00pm    Town Offices, 35 Marble St.**

**Members Present:** Sean Barrows (Chair), Michael Brzoza (Vice-Chair), Leona Minard, Jim Flint  
Also Present: Jeffrey Biasuzzi (as P.C. Alternate, Recorder and Zoning Administrator); Logan Solomon (Planner; RRPC)

**Call to Order:** Chair S. Barrows called the Meeting to Order at 6:15 pm, and led the reciting of the Pledge of Allegiance. The Meeting was not electronically recorded.

**Agenda:**

S. Barrows requested Motion to approve the proposed Agenda. L. Minard Moved to approve the Agenda. J. Biasuzzi (as Alternate) seconded, all approved, and Motion passed.

**Approval of Minutes:**

The November 15, 2023 Special Meeting Minutes were reviewed. J. Biasuzzi made a Motion to approve the Minutes as written. L. Minard seconded, all approved, and Motion passed.

**Open Meeting to Public Input.**

There was no Public in attendance nor written input.

**Initiate Updates to Town Plan (TP):**

Logan Solomon, Regional Planning Commission staffs member that has been assisting the PC, had prepared (in a very short time) an impressive template for the updated Town Plan. The Members reviewed and discussed this draft with the Planner, starting with the simplified Table of Contents and through the Economic Development section.

Throughout the Draft TP, Logan had left blank space in each Section for Member Input on Goals and Actions . Members are requested to prepare for next Meeting by bringing their (written) suggestions for discussion on primary Goals & Actions.

**Next Meeting Date:**

The Members agreed to hold their regular December Meeting at 6:00 pm on Wednesday 12/6/2023 at Town Office.

**Adjournment:**

L. Minard made a Motion to conclude the Meeting. J. Biasuzzi seconded, All approved and the Meeting adjourned at 8:15 pm.

Respectfully submitted by J. Biasuzzi

Approved: \_\_\_\_\_