

draft  
**West Rutland Planning Commission (PC) Special Meeting Minutes**  
**December 6, 2023    6:00pm    Town Offices, 35 Marble St.**

**Members Present:** Sean Barrows (Chair), Michael Brzoza (Vice-Chair), Leona Minard, Jim Flint

Also Present: Jeffrey Biasuzzi (as P.C. Alternate, Recorder and Zoning Administrator); Logan Solomon (Planner; RRPC)

**Call to Order:** Chair S. Barrows called the Meeting to Order at 6:00 pm, and led the reciting of the Pledge of Allegiance. The Meeting was not electronically recorded.

**Agenda:**

S. Barrows requested Motion to approve the proposed Agenda. J. Flint Moved to approve the Agenda. M. Brzoza seconded, all approved, and Motion passed.

**Approval of Minutes:**

The November 30, 2023 Special Meeting Minutes were reviewed. L. Minard made a Motion to approve the Minutes as written. M. Brzoza seconded, all approved, and Motion passed.

**Open Meeting to Public Input.**

There was no Public in attendance nor written input.

**Initiate Updates to Town Plan (TP):**

Logan Solomon (Regional Planning Commission Planner) opened discussion by presenting a revised draft of the T.P. template. This included a selection of Objectives, which would be in compliance with state required planning goals. The Members reviewed and discussed this draft with the Planner, starting with the Economic Development section and working through the Housing statistics and objectives.

L. Solomon also mentioned public funding opportunities to consider, including the Municipal Energy Resilience Program (see attached reference info) and Energy Development Grants for adoption of an Enhanced Energy Plan, which would improve the Town's "input level" with the Public Utility Commission that review commercial solar projects.

Members are requested to prepare for next Meeting by bringing their suggestions for discussion on primary Goals & Actions.

**Next Meeting Date:**

The Members agreed to hold two special December Meetings at 6:00 pm on Tuesday 12/12<sup>th</sup> and Tuesday 12/19<sup>th</sup> at Town Office. Logan will have the option to attend future meetings remotely.

**Adjournment:**

J. Flint made a Motion to conclude the Meeting. L. Minard seconded. All approved and the Meeting adjourned at 8:10 pm.

Respectfully submitted by J. Biasuzzi

Approved: \_\_\_\_\_