

**Minutes**  
**West Rutland Selectboard Meeting**  
**Tuesday, April 9th, 2024**  
**5:00 pm**

**Present:** John Harvey, John Center, Dick Daley, Chet Brown and Mitch Frankenburg.

**Others Present:** Mary Ann Goulette, Mike Moser, Lisa Wright, Sean Barrows and Pat Trepanier

**Call to Order:** The meeting was called to order at 5:00pm by John Harvey with the pledge of allegiance.

**Agenda Approval:** Motion made by Chet seconded by Dick to approve the agenda with the addition of Action Item: State Revolving Loan Application. All in Favor. Motion approved.

**Minutes Approval:** Motion made by Chet seconded by Dick to approve the minutes of the meeting of March 18<sup>th</sup>, 2024. Motion approved.

**Public Concerns: None**

**Executive Session:** Motion made by Chet seconded by John Center to enter executive session at 5:05pm for a legal matter. Motion made by Chet seconded by John Center to exit executive session at 5:28pm. Lisa will further discuss options with Town attorney.

**Action Items:**

- a) **Coin Drop** – The West Rutland Legion Auxiliary is requesting a coin drop for summer 2024. The date is TBD but will coordinate with a baseball or softball game. Motion made by Chet seconded by John Center to approve the Legion Auxiliary’s request for a coin drop. Motion approved.
- b) **CLA Determination Stipulation** – The request for redetermination was received and approved by PVR. Motion made by Chet seconded by John to sign the stipulation for the corrected CLA. Motion approved.
- c) **Coverall Fabric Building Proposal** – Sean discussed the leak in the canopy and has received one price from Construx, Inc. for \$37,000 to remove and replace the main cover. Table until we receive another proposal.
- d) **Award Elm Street Sidewalk Bid** – John Center recused himself. We received three bids for 870’ of replacement sidewalk on Elm Street: Giancola Construction - \$156,000, Fabian’s Earthmoving \$95,390 and Markowski Excavatin \$173,797.36. Motion made by Chet seconded by Dick to award the bid to Fabian’s Earthmoving at the lowest bid of \$95,390. Motion approved.

- e) **Approve LEMP and NIMS** - The plans are similar to last year with some updates on contact information. The Local Emergency Management Plan is part of the Vermont Emergency Management requirements. Motion made by Dick seconded by John Center to adopt the 2024 LEMP Plan. Motion approved unanimously.
- f) **Approve Emergency Mutual Aid Agreement for the Public Works** – This agreement is similar to last years and is between the RRPC and area municipalities to be able to request and received aid. Motion made by Chet seconded by Dick to adopt the 2024 Mutual Aid Agreement for Public Works Departments. Motion approved
- g) **Approve Liquor and Tobacco Licenses** – All the licenses are online and the town clerk approves them. Motion made to approve the 2024 liquor licenses for: The Tavern – 1<sup>st</sup> & 3<sup>rd</sup> Class and Outside Consumption; American Legion – 1<sup>st</sup> & 3<sup>rd</sup> Class and Outside Consumption; Bruno’s – 1<sup>st</sup>, 3<sup>rd</sup> and outside consumption; Family Dollar – tobacco license; J.W. Sandri (Sunoco) – 2<sup>nd</sup> class. Motion made by Chet seconded by Dick to approve all the liquor and tobacco licenses as presented.
- h) **State Revolving Loan Fund Application** - We can apply for a loan for the wastewater upgrade engineering cost of \$61,000. The loan can be rolled in the bond. Motion made Chet seconded by Dick to apply for the revolving loan fund for \$61,000 for the wastewater facility upgrade. All in favor. Motion approved.

**Discussion Items:**

- a) **Town Manager Report** – Sean purchased a used John Deer Tractor for roadside mowing with 1900 hours.

**Board Member Concerns:**

Chet Brown –any update on the pressure reducing valve. Discussion on moving it back towards the Rutland Town fire department.

**Adjournment:** Dick Daley made a motion to adjourn the meeting at 5:48pm and Chet Center seconded. Motion approved.

Respectfully submitted,  
Mary Ann Goulette