

Draft
West Rutland Planning Commission (PC) Regular Meeting Minutes
April 1, 2025 6:00pm Town Offices, 35 Marble St.

Members Present: Sean Barrows (Chair), Michael Brzoza (Vice-Chair), Jim Flint, Tom Fagan
Member Absent: Leona Minard. **Also Present:** Jeffrey Biasuzzi, as Recorder and Zoning Administrator (ZA);

Call to Order: Chair S. Barrows called the Meeting to Order at 6:10 pm and led the reciting of the Pledge of Allegiance. The Meeting was electronically recorded on Zoom.

Agenda: J. Flint made a Motion to approve the draft Agenda. M. Brzoza seconded the Motion, all approved and the Motion passed

Approval of Minutes: The Members reviewed Minutes for the 3/4/2025 Meeting. M. Brzoza Moved to accept the Minutes as drafted. J. Flint seconded, All approved and the Motion passed.

Public Input: No Public participated in the Meeting.

New Business:

1. S. Barrows updated Members on the Town's application for a Municipal Planning Grant to study the Village and adjacent Commercial zoning districts for future development potential. Members exchanged ideas on how future PC participation could implement a Plan's recommendations.
2. Appointments and PC policy for 2025-26 fiscal year: J. Flint Moved to nominate S. Barrow as Chair and M. Brzoza as vice-Chair for the coming year. The Nominees accepted, the Members present represented the PC's majority vote in favor, and the Motion passed. J. Flint made the Motion to nominate J. Biasuzzi as Recorder and Alternate PC member (to participate in situations when needed to compile a quorum of the five member panel). J. Biasuzzi accepted the nomination, all present voted in favor, and the Motion passed. All Members present voted to continue the current PC regular Meeting schedule to be on the first Tuesday of each month, starting at 6:00 pm. S. Barrows Moved to nominate L. Minard to continue as Town's representative to the Rutland Regional Planning Commission. M. Brzoza seconded, all approved and Motion passed.
3. Continued zoning regulation updates: To comply with Acts 47 and 181, J. Biasuzzi submitted change recommendations (prepared by RRPC) to following Zoning Sections:
 - a. Revise Limitation language on (local) Regulations, to be added to Section 302 (page 14) that clarify that "These regulations may only regulate the uses outlined in 24VSA Sec. 4413 (a)(1) ...and only to the extent that these regulations do not have the effect of interfering with the intended functional use."
 - b. Revise Article V (Lot Size, Setbacks, Height, Density.... (pg. 26) to conform with 24VSA Sec.4412(1)(D).
 - c. Revise Article VI (Parking, pg. 28) to change a parking space to be 9' x 18' and otherwise conform to 24VSA Sec.4414(4) for minimum number spaces per Dwelling Unit.

Review of Section 1017 was started to conform Accessory Dwelling Unit to Act 47 requirements.

Miscellaneous Business: J. Biasuzzi discussed some current zoning violation issues, and enforcement approaches to address.

Schedule next Meeting:

The next regular PC Meeting will be on Tuesday, May 6, 2025 at 6:00 pm, at Town Office (35 Marble St.).

Adjournment: J. Flint made a Motion to end the Meeting. M. Brzoza seconded, all approved, and the Meeting adjourned at 8:14pm.

Respectfully submitted by Jeffrey Biasuzzi

Approved _____