

Draft
West Rutland Planning Commission (PC) Regular Meeting Minutes
October 7, 2025 6:00pm Town Offices, 35 Marble St.

Members Present: M. Brzoza, Jim Flint, Sean Barrows, Leona Minard Member Absent: Tom Fagan
Other(s) present: J. Biasuzzi (ZA and Recorder)

Call to Order: Chair S. Barrows called the Meeting to Order at 6:20 pm and led the reciting of the Pledge of Allegiance. The Meeting was electronically recorded on Zoom.

Agenda: J. Flint made a Motion to approve draft Agenda. M. Brzoza seconded, All approved and the Motion passed

Approval of Minutes: The Members reviewed Minutes for the 9/2/2025 Meeting. J. Flint Moved to accept the Minutes as drafted. M. Brzoza seconded, All approved and the Motion passed.

Public Input: No Public participated in the Meeting.

New/Continued Business:

1. The Meeting opened with new discussion on drafting a free-standing Town Ordinance to address unsafe, dilapidated, and vacant structures. This issue has become a local concern to public safety.
2. M. Broza provided his research on other town's existing rules. S. Barrows offered reference to 24 VSA Section 2291(pgh. 13,14, &15). Discussion was focused on Rutland City and Corinth's Ordinances. Rutland City was deemed too complex. Corinth's rules were determined to be easy-to-read, apply and enforce. Members discussed adding specific language from other examples, such as including first mortgage holders also liable with property owners for rule compliance. Include language referencing *all* sewage disposal and water supply systems (*private & public*) must be functioning. It was suggested that Fines received by enforcement action could be set in a dedicated fund to assist in resident's repair/correction work. The Town Manager was to be requested to convert certain pdf regulations to Word format, to facilitate drafting of a W. R. version before the next meeting.
3. J. Biasuzzi updated members on FEMA's plan to downgrade W.R.'s ERAF rating, which could be avoided with the adoption of River Corridors in the Flood Hazard Area regulations. J. Biasuzzi to obtain a copy of the River Corridor map from RRPC.

Miscellaneous Business:

J. Biasuzzi reminded Members of upcoming RRPC meeting with the VT Land Use Review Board (LURB; i.e. formerly Act 250 division) to discuss the regional plan and Act 181 Tier1b on Thurs, 10/16 1:55 pm at W. R. Mall. The ZA also will send members info on (remote or virtual) 4 hour VLCT Zoning Forum on 10/22, 9-12. If interested in attending contact me or the Town Manager to reserve and pay the \$35 fee; OR you can register yourself and request a re-imbursement.

Schedule next Meeting: Due to Election Day & member schedule the regular November meeting is cancelled and a Special Meeting scheduled for Tues. November 11, 2025, at 6:00 pm, at Town Office (35 Marble St.).

Adjournment: L. Minard made a Motion to end the Meeting. S. Barrows seconded, all approved, and the Meeting adjourned at 8:02 pm.

Respectfully submitted by Jeffrey Biasuzzi Approved _____