

Draft
West Rutland Planning Commission (PC) Special Meeting Minutes
December 30, 2025 6:00pm Town Offices, 35 Marble St.

Members Present: M. Brzoza, Jim Flint, Tom Fagan Member(s) Absent: Leona Minard, Sean Barrows
Other(s) present: J. Biasuzzi (ZA and Recorder)

Call to Order: Vice Chair Michael Brzoza called the Special Meeting to Order at 6:20 pm and led the reciting of the Pledge of Allegiance. This meeting was to make up for the regular December 2nd Meeting, which was cancelled due to a winter storm. The Meeting was electronically recorded on Zoom.

Agenda: J. Flint made a Motion to approve draft Agenda. T. Fagan seconded, All approved and the Motion passed.

Approval of Minutes: The Members reviewed Minutes for the Special 11/11/2025 Meeting, held to make up for 11/2/2025, which was cancelled due to weather. J. Flint Moved to accept the Minutes as drafted. T. Fagan seconded, All approved and the Motion passed.

Public Input: No Public participated in the Meeting.

New/Continued Business:

1. The Meeting opened with continued discussion on a revised draft of a free-standing Town Ordinance to address unsafe, dilapidated, and vacant structures. A change to a sentence on page 2, paragraph C was approved. After review of the entire draft, J. Flint made a Motion to approve the Draft Ordinance and forward to the Select Board for its review and approval. T. Fagan seconded the Motion, which the majority of Members approved (L. Minard & S. Barrows absent). The Motion passed.
2. There was brief discussion on revised Flood Hazard regulations, modifying the VT ANR template with River Corridor language. Members present had not reviewed the proposed rules and elected to postpone discussion to next meeting.

Miscellaneous Business:

The annual ZA sponsored AMP Dinner date proposed was Wednesday January 14, 2026; starting at 5:00 pm. The ZA is to check with the DRB membership.

Schedule next Meeting: The regular PC Meeting for January 6th is cancelled. **A Special Meeting is scheduled for Tues. Jan. 13, 2025, at 6:00 pm, at Town Office (35 Marble St.).**

Adjournment: T. Fagan made a Motion to end the Meeting. J. Flint seconded, all approved, and the Meeting adjourned at 7:40 pm.

Respectfully submitted by Jeffrey Biasuzzi Approved _____