

Draft  
**West Rutland Planning Commission (PC) Special Meeting Minutes**  
**January 13, 2026 6:00pm Town Offices, 35 Marble St.**

Members Present: M. Brzoza, Jim Flint, Tom Fagan      Member(s) Absent: Leona Minard, Sean Barrows  
Other(s) present: J. Biasuzzi (ZA and Recorder)

**Call to Order:** Vice Chair Michael Brzoza called the Special Meeting to Order at 6:10 pm and led the reciting of the Pledge of Allegiance. This meeting was to make up for the regular January 6<sup>th</sup> Meeting, which was cancelled due to a winter storm. The Meeting was electronically recorded on Zoom.

**Agenda** T. Fagan made a Motion to approve draft Agenda. J. Flint seconded, All approved and the Motion passed.

**Approval of Minutes:** The Members reviewed Minutes for the Special 12/30/2025 Meeting. J. Flint Moved to accept the Minutes as drafted. T. Fagan seconded, All approved and the Motion passed.

**Public Input:** No Public participated in the Meeting.

**New/Continued Business:**

1. The Meeting opened with continued discussion on revised Flood Hazard regulations, modifying the VT ANR template with River Corridor language. Members present reviewed the proposed rules, which had only minor changes proposed:
  - a. Summary Table III (8) on Page 2: Allow fill under new construction to elevate the lowest floor a minimum of two feet above BFE.
  - b. **IV. C (River Corridor Protection)**
    - i. **1. (Exempted Activities)(b):** Any changes ....including any ADA related access improvements ... that do not increase the structure's original footprint by over 20% (total from original footprint) over the life of the structure.
    - ii. **2. (Prohibited Development) 3 – Permitted by Administrative Review:** e. An attached deck or ADA compliant access improvement.

**Miscellaneous Business:**

The annual ZA sponsored AMP Dinner date proposed was Wednesday February 18, 2026; starting at 5:15 pm, and Grand Pa's Genuine Mexican to arrive around 6:00 pm. The ZA is to check with the DRB membership.

**Schedule next Meeting:** The regular PC Meeting for January 6<sup>th</sup> is cancelled. **A regular Meeting is scheduled for Tues. February 3, 2026, at 6:00 pm, at Town Office (35 Marble St.).**

**Adjournment:** J. Flint made a Motion to end the Meeting. T. Fagan seconded, all approved, and the Meeting adjourned at 7:30 pm.

Respectfully submitted by Jeffrey Biasuzzi      Approved \_\_\_\_\_