

Minutes
West Rutland Selectboard Meeting
Monday, June 15th, 2026
5:30 pm

Present: John Harvey, Chet Brown, John Center, Dave Webster and Bob Bach.

Others Present: Mary Ann Goulette, Michael Skaza, Jeff Biasuzzi (via zoom) and Mike Miller (via zoom)

Call to order at 5:30pm for a Public Hearing to receive public questions and comments on updating the current Town Flood Hazard Regulations to include River Corridor development. Jeff Biasuzzi spoke that this language will help the Town receive a higher FEMA rating in order to receive the maximum State and Federal assistance following a flood or natural disaster. No questions or concerns from the public. Public Hearing was adjourned at 5:43.

Call to Order: The meeting was called to order at 5:44pm by John Harvey with the pledge of allegiance.

Agenda Approval: Motion made by Bob seconded by John to approve the agenda as presented. All in Favor. Motion approved.

Minutes Approval: Motion made by Chet seconded by Dave to approve the minutes of the meeting of May 11th, 2026. Motion approved.

Public Concerns: None

Action Items:

- a. **Adopt Flood Hazard Regulations** – Motion made by John seconded by Dave to adopt the Flood Hazard Regulations as presented. Motion approved unanimously.
- b. **Consider Audit Proposal** – The proposal is from Sullivan and Powers for \$26,000, last year it was \$25,000. Motion made by Chet seconded by John to sign the audit proposal for \$25,000 for the 25/26 fiscal year. Motion approved unanimously.
- c. **Internal Financial Controls Checklist** – Deb Jasmin, our treasurer presented the annual checklist verifying internal controls. Motion made by John seconded by Bob to accept the checklist as presented. Motion approved.
- d. **Liquor License** - Motion made by Chet seconded by Dave to approve the 1st, 3rd and outside consumption liquor license for Pammy & Franny's. Motion approved unanimously.
- e. **Soil Test Proposal** – As part of the remediation of 839 Clarendon Avenue, a soil test is required due to the amount of fill that has been brought in. Mary Ann solicited two prices: Otter Creek at \$10,000 and Weston & Sampson at \$7,500 for a phase 1

environmental site assessment (ESA) and soil assessment. Discussion on the water source protection area. Motion made by Chet seconded by Bob to approve the Weston & Sampson proposal at \$7,500 and bill the landowner as per the agreement. Motion approved unanimously.

Discussion Items:

a) **Town Manager Report** –

- **Police Reports** – Mary Ann presented the police activity reports. Discussion about the amount of activity in the last several months. Ticket revenue has also increased.
- **Dilapidated Building Inspection** – Based on the ordinance that was passed this spring, Mary Ann and Jeff have begun inspections of problematic properties. 63 Blanchard Avenue property is cooperating and will be reinspected on July 13, 2026. Discussion on properties on Ross Street. Mary Ann to contact the sheriff to locate property owner.

Motion to enter executive session for 1 VSA 313 – Real Estate at 6:24pm by Bob seconded by Chet. Motion to exit executive session at 6:34pm.

Board Member Concerns: None

Approve Orders: Orders were approved as presented.

Adjournment: John made a motion to adjourn the meeting at 6:27pm and Dave seconded. Motion approved.

Respectfully submitted,
Mary Ann Goulette